



APPROVAL PROCESS 2019-20

Application Report Part-1

1. Guidelines on submission of documents along with print copy of application/s for New Institute/University Department (Refer annexure 16)

Ensure that all copies are in A4 size only (Land documents/building drawing may be up to A0 sizes). Also, ensure that all copies are attested.

Refer [Documents for Approval Process 2019-20 \(Annexure 16 & 17\)](#) uploaded on AICTE Website.

Please number all copies of documents as given below:

Your Regional office code	Your Application Id	Annexure Number	Sr. No. as in Annexure 16	Page Number (3 digits)
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E.g. consider numbering an affidavit (comprising of 2 pages), which is sr. no. 2 in annexure 16,

WRO	1-11234567	16.1	02	001
WRO	1-11234567	16.1	02	002

The number so generated **WRO1-1123456716.1002001** should be written on top of each page with bold pen as shown below

W	R	O	1	-	1	1	2	3	4	5	6	7	1	6	.	1	0	0	2	0	0	1
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Note: Please do not bind or staple, as all pages are going to be scanned. All pages should be knotted on the left hand top corner. This set of knotted documents should be submitted.

Provide index page on top of set of documents as follows,

Region - WRO		Application ID : 1-11234567	
Annexure No.	Sr No.as in Annexure 17 (2 digits)of documents which are being submitted now	Page No. (3 digits)	
		From	To
16.10	02	001	002
16.10	03	001	005

2. Guidelines on submission of documents along with print copy of application/s for Approvals of Existing Institutes (Refer annexure 17)

- Extension of Approval to the existing Institutions/ Continuation of approval after a break in the preceding Academic Year/ Restoration.
- Extended EoA
- Increase in Intake/ Additional Course(s)
- Addition of Integrated/ Dual Degree Course
- To Start Diploma in Degree Pharmacy Institutions and vice-versa
- Conversion of Management Institutions running PGDM Course into MBA Course
- Conversion of Second Shift Course(s) into First Shift Course(s)
- Introduction of Fellowship Programme in Management
- Introduction of Supernumerary Seats for Foreign Nationals/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in Gulf Countries
- Introduction of seats for Non Resident Indian(s)
- Change in name of the Course(s)/ Reduction in Intake/ Closure of Programme(s) and/ or Course(s)
- Change in name of the Institution or Affiliating University/Board

Please number all copies of documents as given below:

Your Regional office code	Your Application Id	Annexure No.	Sr No. as in Annexure 17	Page No. (3 digits)
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E.g. consider numbering an affidavit (comprising of 2 pages), which is sr. no. 2 in annexure 16,

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W	R	O	1	-	1	1	2	3	4	5	6	7	1	7	.	1	0	0	2	0	0	1
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Application Report - Part 1



Application Status: **Submitted**
Application Sub-Status: **Payment Not Applicable**

Report Generated on :-25/02/2019

Provide index page on top of set of documents as follows,

Region – WRO		Application ID : 1-11234567	
Annexure No.	Sr. No. as in annexure 18 (2 digits)of documents which are being submitted now	Page No. (3 digits)	
		From	To
17.10	02	001	002
17.10	03	001	005

Regional Office codes

Eastern	ERO	North-West	NWR	South Central	SCR	South- West	SWR
Northern	NRO	Central	CRO	Guwahati Camp Office	ERO	Southern	SRO
Western	WRO	Central Camp office Vadodra	CRO	South West Camp office	SWR		

Important Note for Payments:

- Institutions which do not follow the AICTE guidelines shall be responsible for rejection/ delay in updation of their application and neither AICTE nor the Collecting Bank shall be responsible for any such consequence."
- No DD / Cheque / PO to be sent to either Head Office / Regional Office of AICTE. Such payments shall not be processed and the applications are liable to be rejected.

Note: Please submit the hard copy of this Report to Regional Officer only if Application status is "Submitted" and Application Substatus is "Payment Received" / "Payment Not Applicable" – **IN CASE OF GOVT/GOVT. AIDED/ CENTRAL/STATE UNIVERSITY DEPT**

**All the Dates in the Report are in dd/mm/yyyy format.

**NA refers to Not Applicable

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Application Report - Part 1

Application Status: **Submitted**
Application Sub-Status: **Payment Not Applicable**

Report Generated on :-25/02/2019



Permanent Institute Id	1-3348030800	Current Application No.	1-4266249297
Application Type	Extension-Expansion-Closure	AICTE File No.	1-4266249297
Institute Details			
Name of the Institute/University Department	GOVERNMENT POLYTECHNIC MALAB	Address of the Institute/University Department	VPO MALAB TEHSIL NUH DISTIC MEWAT 122107
State/UT	Haryana	District	MEWAT
Pin	122107	AICTE Region	North-West
Town/Village	MEWAT	STD code	124
Land Phone No.	2337243	Email	gpmalab@gmail.com
Cell No.	Data Not Provided by the Institute 9416376141	Alternate Email	umesaroj@gmail.com
FAX No.	2337243	Website	www.gpmalab.ac.in
Institute Type	Government	Women Only Institute	No
Type Of Minority	Data Not Provided by the Institute	Name of the Minority	NA
Minority Institute	No	Minority Name, if Linguistic	NA
PAN	AAAAG5637N	Primary Bank Account No.	30179617051
Bank Name	SBI	IFSC No.	SBIN0003370
Approval Year of First Course	2016	Date of First Approval by AICTE	30/04/2017

Questionnaire for Existing Institutes		
Sr. No.	Particulars	Details Provided by Institute
Question 1		
(i)	Do you wish to apply for "Only Extension of Approval (EOA) for 2019-20"?	No
Question 2		
(i)	Do you have Autonomous Status (Academic Autonomy) as conferred by the Affiliating University?	No
(ii)	Autonomy Issued Date	NA
(iii)	Autonomy Expiry Date	NA
(iv)	Autonomy Conferred by	NA
(v)	Order of Conferment	NA
Question 3		
(i)	Do you have a valid NBA Accreditation? (Course should be accredited by NBA and Validity of Accredited Courses should be on or after 10 th Apr,2018)	No
(ii)	No of courses against which valid NBA Accreditation is present	0
(iii)	Do you wish to apply for University Name Change?	No
(iv)	Whether your Institute is Under Submission Scheme?	Data Not Provided by the Institute
(v)	At the time of 1st Approval where your Institute was located?	Data Not Provided by the Institute
Question 4		
(i)	Do you wish to apply for Restoration? (Applicable ONLY to the Institutes where EoA for 2017-18/2018-19 granted with Punitive Action. No Admission issued Institutes need not have to answer this question.)	No
(ii)	Do you wish to apply for Closure of Institute?	No
(iii)	Do you wish to apply for Conversion from Diploma to Degree or Vice-Versa?	No
(iv)	Whether your institution wish to apply for Merger of Courses ('ENGINEERING AND TECHNOLOGY' ONLY)?	No
(v)	Whether your Institution is willing to add a New Program or New Level in existing Program?	No
(vi)	Whether your institution wish to add New Course at Diploma level under existing UG Pharmacy Program or Vice-Versa?	No
(vii)	Whether your Institute wishes to apply for conversion from PGDM to MBA ('MANAGEMENT' ONLY)?	No
(viii)	Whether your Institute wishes to apply for Change of Shift from Second to First?	No
(ix)	Whether your Institute wishes to apply for Course Name Change?	No
(x)	Do you wish to apply for MBA to MCA Conversion or Vice Versa?	No
(xi)	Whether your Institution is willing to convert existing direct 2nd Year division in Engineering & Technology and/or MCA courses into regular courses?	No
(xii)	Whether your institution is selected for Study in India Program by Govt. by India?	No
(xiii)	Whether your Institution has got affiliation from university or DTE or Board? (Applicable for Only 2018-2019 Approved New Institutes(Excluding Deemed to be (Universities))	Data Not Provided by the Institute
(xiv)	Whether your Institution is going for Merger with other Institution(s) under the same Trust/ Society/ Company operating in the same Campus?	No

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Application Report - Part 1



Application Status: **Submitted**
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Questionnaire		
Sr. No.	Particulars	Details Provided by Institute
(i)	Any Unaided Course(In case of Government Aided Institute)?	No
(ii)	Number of teaching faculty approved by University/Government?	5
(iii)	Are all approved teaching faculty being paid as per VI pay commission?	Yes
(iv)	Are all the teaching faculty, as per AICTE qualification?	Yes
(v)	Do you wish to apply closure of Institute?	No
(vi)	Type of Institute Closure Requested?	NA
(vii)	Percentage Grant/Funds Received from Government?	100
(viii)	Whether Institute is operating from Permanent Site/Temporary Site?	Permanent Site
(ix)	Whether mandatory disclosure is uploaded in Institute's website?	Yes
(x)	Whether the Institute following ICAI(Institute of Chartered Accountants of India) Accounting Formats?	Yes
(xi)	Fees to be charged, Reservation policy, Admission policy and Document retention policy are duly approved by State Govt?	Yes
(xii)	Fees to be charged, Reservation policy, Admission policy and Document retention policy are duly approved by Affiliating Board/University?:	Yes
(xiii)	Fees to be charged, Reservation policy, Admission policy and Document retention policy are uploaded in Institute's Website?	Yes
(xiv)	Whether List of faculty along with details and other data uploaded/updated on the institute web Portal?	Yes
(xv)	Courses/Approved Intake displayed at the entrance of the Institute?	Yes
(xvi)	Is the Cafeteria shared among other Institutes?	No
(xvii)	Is Library and Reading Room shared among other Institutes?	No
(xviii)	Is the Computer Centre shared among other Institutes?	No

Application Details		
Sr. No.	Particulars	Details Provided by Institute
(i)	Change of Institute Site	No
(ii)	Increase in Intake / Application for New Course	Yes
(iii)	Closure of Course / Reduction in Intake	No
(iv)	PIO/FN/Gulf quota Approval status/OCI	No
(v)	NRI	No
(vi)	Change of Name of the Institute	No
(vii)	Old Name of the Institute	NA
(viii)	New Institute Name	NA
(ix)	Conversion of Women's Institution into Co-Ed Institution	No
(x)	Conversion of Co-ed Institution into Women Institution	No
(xi)	Introducing a Twining Program with an AICTE approved Indian Institution	No
(xii)	Introduction of New/Integrated Course	No

Payment Details

Data not Entered by Institute

Details about Parent Organization(Trust/Company)			
Name of the Parent organization	DEPARTMENT OF TECHNICAL EDUCATION, PANCHKULA	Address	BAY NO 7-12 SECTOR 4 PANCHKULA HARYANA
Town/Village	PANCHKULA	State/UT	Haryana
District	PANCHKULA	Pin Code	134112
Website	www.techeduhry.gov.in	Type of the Organization	Government
Registered with	REGISTERED	Registration Date	20/02/1976

Details about Contact Person					
Title	Mr.	First Name	UMESH	Last Name	SAROJ
Address	GOVT POLYTECHNIC MALAB		Town/Village	MALAB	
State/UT	Haryana		District	MEWAT	
Pin Code	122107		Designation	PRINCIPAL	
Cell No.	9416376141		Alternate Cell No.	9991530592	
Email	gpmalab@gmail.com		Alternate Email Address	umesaraj@gmail.com	
STD Code	124	Land Phone No.	2337243	Fax No.	2337243

Land Details			
Location	Rural	North Eastern States/Land in Hilly Area	No
No. of pieces of Land	1	Max distance in farthest pieces	NA
Land registered with	REGISTERED	Land Piece Area 1 in acres	9.49

Date of Signature(dd/mm/yyyy)

Seal of Institute

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Land ownership details	Gift Deed	Land Piece Area 2 in acres	NA
Total area in acres	9.49	Land Piece Area 3 in acres	NA
Land Registration Date	13/05/2011	Land Use Certificate issued by	GOVT. OF HARYANA
Land Use Certificate date	20/02/2015	Latitude and Longitude	Latitude - 28, 10, 10 Longitude - 77, 0, 42
Mortgage Details(if any)	No	Purpose of Mortgage	No
FSI	Data Not Provided by the Institute	Build Up Area(Sqm)	Data Not Provided by the Institute
Additional land for Merger or New Program	Data Not Provided by the Institute		

Other Land Details

Sr. No.	1	Land Registration No.	3487
Date of Registration	13/05/2011	Area of Land (acres)	9.49
Khasra Number	66/7,8,9,12,13,14,18,19,22,23,84/3	Plot Number, Survey Number, etc	66
Land Situated At	MALAB	Land Registered in the name Of	REGISTERED
Type of Ownership (Sale deed/ Gift deed/Govt/Private Lease)	Government Lease	Land Use Certificate Issued	Yes
In case of Private Lease-Name of the Leaser		Name of the Lessee	
Owner of the land (In whose name last sale deed was made)			
Land Use Certificate Issuing Authority	HARYANA GOVERNMENT	Is the Land Mortgaged	No
Details of Land If the Land is Mortgaged	Data Not Provided by the Institute	Land required at the time of First AICTE approval(In Acres)	2.5
Land available at the time of First AICTE approval(In Acres)	9.49		

Building Details

Building Status	Available	Total built up Area(Sqm) Planned	8113.38
Total built up Area(Sqm) ready	8113.38	Total Carpet Area(Sqm)-Instructional-ready	3765
Total Carpet Area(Sqm) Administrative-ready	592	Total Carpet Area (Sqm)-Amenities-ready	375
Access and Circulation Area (Sqm)	3350	Activities in the building other than courses approved by AICTE	NO
Whether Toilet Area is maintained as per National Building Code (NBC) Norms?	Yes	Whether Access and Circulation Area is maintained as per National Building Code (NBC) Norms?	Yes

Funds Position for Building Construction(Rs in Lakhs)

Loans:	Data Not Provided by the Institute	Own Share:	Data Not Provided by the Institute	Funds allocated:	Data Not Provided by the Institute
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Other Building Details

Sr. No.		Building No.	1	Building Name	MAIN
Sanctioned Built up Area(Sqm)	8113	Constructed Built up Area (Sqm)	8113	Approved Carpet Area Instructional (Sqm)	3765
Constructed Carpet Area Instructional (Sqm)	3765	Approved Carpet Area-Administrative (Sqm)	592	Constructed Carpet Area Administrative (Sqm)	592
Approved Carpet Area-Amenities(Sqm)	375	Constructed Carpet Area Amenities(Sqm)	375	Total Area Approved (Sqm)	38416
Total Area Constructed (Sqm)	8113	Activities Conducted in the Building	DIPLOMA COURSES	Non AICTE approved courses run in the Building (If Any)	NO
Name of the Building Plan Approving Authority	JOINT DIRECTOR DGTE PANCHKULA	Building Plan Approval Date	16/01/2013	Approval No.	452

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Application Report - Part 1

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Report Generated on :-25/02/2019



	HARYANA			
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Programme and Courses

Sr. No.	1	Course Unique Id	1-2885687025	Programme	ENGINEERING AND TECHNOLOGY
Level	DIPLOMA	Course	AUTOMOBILE ENGINEERING	Shift	1st Shift
FT/PT	FULL TIME	Started In	2017	Applying For	EoA Only
Course Duration	3	Current Intake (2018-19)	60	Applied for Intake(2019-20)	60
NRI	Not interested	University/ Board	Department of Technical Education, Panchkula	PIO / FN / Gulf Quota Approval status OCI	Not interested
Twining Program Request	Not interested		NBA Accreditation status (As on 10th April, 2018)		No

Sr. No.	2	Course Unique Id	1-2885721222	Programme	ENGINEERING AND TECHNOLOGY
Level	DIPLOMA	Course	COMPUTER ENGINEERING	Shift	1st Shift
FT/PT	FULL TIME	Started In	2017	Applying For	EoA Only
Course Duration	3	Current Intake (2018-19)	60	Applied for Intake(2019-20)	60
NRI	Not interested	University/ Board	Department of Technical Education, Panchkula	PIO / FN / Gulf Quota Approval status OCI	Not interested
Twining Program Request	Not interested		NBA Accreditation status (As on 10th April, 2018)		No

Sr. No.	3	Course Unique Id	1-2885721229	Programme	ENGINEERING AND TECHNOLOGY
Level	DIPLOMA	Course	MECHANICAL ENGINEERING	Shift	1st Shift
FT/PT	FULL TIME	Started In	2017	Applying For	EoA & Increase in intake
Course Duration	3	Current Intake (2018-19)	60	Applied for Intake(2019-20)	120
NRI	Not interested	University/ Board	Department of Technical Education, Panchkula	PIO / FN / Gulf Quota Approval status OCI	Not interested
Twining Program Request	Not interested		NBA Accreditation status (As on 10th April, 2018)		No

Sr. No.	4	Course Unique Id	1-2885721337	Programme	ENGINEERING AND TECHNOLOGY
Level	DIPLOMA	Course	MECHANICAL ENGINEERING (REFRIGERATION & AIR CONDITIONING)	Shift	1st Shift
FT/PT	FULL TIME	Started In	2017	Applying For	Closure of course
Course Duration	3	Current Intake (2018-19)	0	Applied for Intake(2019-20)	0
NRI	Not interested	University/ Board	Department of Technical Education, Panchkula	PIO / FN / Gulf Quota Approval status OCI	Not interested
Twining Program Request	Not interested		NBA Accreditation status (As on 10th April, 2018)		No

Date of Signature(dd/mm/yyyy)

Seal of Institute

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Application Report - Part 1



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Sr. No.	5	Course Unique Id	1-2885721666	Programme	ENGINEERING AND TECHNOLOGY
Level	DIPLOMA	Course	TRANSPORTATION ENGINEERING AND MANAGEMENT	Shift	1st Shift
FT/PT	FULL TIME	Started In	2017	Applying For	Closure of course
Course Duration	3	Current Intake (2018-19)	0	Applied for Intake(2019-20)	0
NRI	Not interested	University/ Board	Department of Technical Education, Panchkula	PIO / FN / Gulf Quota Approval status OCI	Not interested
Twining Program Request	Not interested		NBA Accreditation status (As on 10th April, 2018)		No

Sr. No.	6	Course Unique Id	1-4991562746	Programme	ENGINEERING AND TECHNOLOGY
Level	DIPLOMA	Course	CIVIL ENGINEERING	Shift	1st Shift
FT/PT	FULL TIME	Started In	2019	Applying For	Application for new course
Course Duration	3	Current Intake (2018-19)	0	Applied for Intake(2019-20)	60
NRI	Not interested	University/ Board	Department of Technical Education, Panchkula	PIO / FN / Gulf Quota Approval status OCI	Not interested
Twining Program Request	Not interested		NBA Accreditation status (As on 10th April, 2018)		No

Dual Degree/Integrated Course Details

Data not entered by Institute

Vocational Course Details

Data not entered by Institute

Instructional Area

Sr. No.	Programme	Level	Building No.	Building Name	Room Type	Room No.	Average Carpet Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Main	Additional Workshop	ADDITIONAL WORKSHOP	820	Ready	Ready	Ready	Ready
2	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Main	Classroom	C1	687	Ready	Ready	Ready	Ready
3	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Main	Laboratory	CHEM LAB	93	Ready	Ready	Ready	Ready
4	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Main	Computer Laboratory	COMPUTER LAB-1	70	Ready	Ready	Ready	Ready
5	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Main	Laboratory	COMPUTER LAB 2	69	Ready	Ready	Ready	Ready
6	ENGINEERING AND	DIPLOMA	1	Main	Drawing Hall	D	140	Ready	Ready	Ready	Ready

Date of Signature(dd/mm/yyyy)

Seal of Institute

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Application Report - Part 1



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	TECHNOLOGY										
7	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Main	Studio / Display Room	KITC HEN	47	Ready	Ready	Ready	Ready
8	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Main	Laboratory	LAB 1	54	Ready	Ready	Ready	Ready
9	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Main	Laboratory	LAB 14- LAB 20	440	Ready	Ready	Ready	Ready
10	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Main	Laboratory	LAB 2	70	Ready	Ready	Ready	Ready
11	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Main	Laboratory	LAB 3- LAB 6	309	Ready	Ready	Ready	Ready
12	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Main	Laboratory	LAB 7	47	Ready	Ready	Ready	Ready
13	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Main	Laboratory	LAB 9- LAB 12	345	Ready	Ready	Ready	Ready
14	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Main	Laboratory	LAN GUA GE LAB	70	Ready	Ready	Ready	Ready
15	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Main	Laboratory	PHY SICS LAB	81	Ready	Ready	Ready	Ready
16	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	MAIN	Seminar Hall	S1	140	Ready	Ready	Ready	Ready
17	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	MAIN	Tutorial Room	T1	210	Ready	Ready	Ready	Ready
18	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Main	Workshop	WO RKS HOP S	238	Ready	Ready	Ready	Ready

Instructional Area Common Facilities

Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	1	MAIN	Computer Center	COMPUTER CENTER	150	Ready	Ready	Ready	Ready
2	1	Main	Language Laboratory	LANGUAGE LAB	70	Ready	Ready	Ready	Ready
3	1	MAIN	Library&Reading Room	LIB READING ROOM	300	Ready	Ready	Ready	Ready

Administrative Area

Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	1	MAIN	Principal Directors Office	A1	48.22	Ready	Ready	Ready	Ready
2	1	MAIN	Security	A10	10	Ready	Ready	Ready	Ready
3	1	main	Housekeeping	A11	10	Ready	Ready	Ready	Ready
4	1	MAIN	Central Store	A12	42	Ready	Ready	Ready	Ready

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5	1	MAIN	Placement Office	A13	40	Ready	Ready	Ready	Ready
6	1	MAIN	Board Room	A14	68	Ready	Ready	Ready	Ready
7	1	MAIN	Maintenance	A15	37	Ready	Ready	Ready	Ready
8	1	MAIN	Other Office	A16	150	Ready	Ready	Ready	Ready
9	1	MAIN	Cabin for Head of Dept	A2	120	Ready	Ready	Ready	Ready
10	1	MAIN	Board Room	A3	68.58	Ready	Ready	Ready	Ready
11	1	MAIN	Office All Inclusive	A4	162	Ready	Ready	Ready	Ready
12	1	MAIN	Faculty Room	A5	115.98	Ready	Ready	Ready	Ready
13	1	MAIN	Reception Area	A6	24	Ready	Ready	Ready	Ready
14	1	MAIN	Placement Office	A7	40	Ready	Ready	Ready	Ready
15	1	MAIN	Exam Control Office	A8	45	Ready	Ready	Ready	Ready
16	1	MAIN	Pantry for Staff	A9	12	Ready	Ready	Ready	Ready

Amenities Area

Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	1	MAIN	Cafeteria	F1	150	Ready	Ready	Ready	Ready
2	1	MAIN	Student activity / GCR	F2	179	Ready	Ready	Ready	Ready
3	1	MAIN	Stationery Store	F3	20	Ready	Ready	Ready	Ready
4	1	MAIN	Toilet	F4	590	Ready	Ready	Ready	Ready
5	1	MAIN	Boys Common Room	F5	80	Ready	Ready	Ready	Ready
6	1	MAIN	Girls Common Room	F6	80	Ready	Ready	Ready	Ready
7	1	MAIN	First aid cum Sick Room	F7	20	Ready	Ready	Ready	Ready
8	1	MAIN	Guest House	F8	50	Ready	Ready	Ready	Ready
9	1	MAIN	Sports Club	F9	45	Ready	Ready	Ready	Ready

Circulation Area

Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	ground floor, first and second floors	administrative block	Corridors	3200	Yes	Ready	Ready	Ready	Y
2	ground & first floor	labs, workshop	Other Areas (in Sq m)	1200	Yes	Ready	Ready	Ready	Y
3	first floor & second floor	teaching block	Other Common Area (in Sq m)	1000	Yes	Ready	Ready	Ready	Y

Laboratory Details

Sr.	Programme	Level	Course	Building	Building	Name of Lab	Yearly	Yearly	Invest	Rese
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Date of Signature(dd/mm/yyyy)

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No.				No.	Name		Budget (E) (Rs)	Budget (C)(Rs)	ment till Date (Rs)	arch Lab?
1	ENGINEERING AND TECHNOLOGY	DIPLOMA		1	Main	BASIC ELECTRONICS AND MICROPROCESSOR LAB	100000	50000	200000	No
2	ENGINEERING AND TECHNOLOGY	DIPLOMA		1	Main	BEEE LAB	200000	50000	300000	No
3	ENGINEERING AND TECHNOLOGY	DIPLOMA		1	Main	CHEMISTRY LAB	100000	50000	250000	No
4	ENGINEERING AND TECHNOLOGY	DIPLOMA	COMPUTER SCIENCE & ENGINEERING	1	MAIN	DESKTOP COMPUTER	200000	100000	330000	No
5	ENGINEERING AND TECHNOLOGY	DIPLOMA		1	Main	LANGUAGE LAB	200000	50000	100000	No
6	ENGINEERING AND TECHNOLOGY	DIPLOMA		1	Main	PHYSICS LAB	200000	50000	450000	No

Library Books

Sr. No.	Programme	Titles	Volumes	No. of Journals Published Abroad	No. of Journals Published in India	No. of e-Book Titles	No. of e-Book Volumes
1	ENGINEERING AND TECHNOLOGY	109	1412	0	0	0	0

Library Facilities

Sr. No	Working Hrs.	E journal Subscription	Annual Budget (Rs)	Area in Sqm	Library Networking	Bar Code or RF Tab book handling	Reprographic Facility	Reading Room Capacity (No. of Students)	Multimedia PCs (No.)	Library Management Software
1	8 am to 8 pm	0	150000	600 sqmt	LAN in 10 systems	No	Y	117	10	Yes

e-Journal Declaration

Status of declaration check box

BY CLICKING THIS CHECK BOX THE INSTITUTE HEREBY DECLARES THAT IT HAS SUBSCRIBED FOR ALL THE REQUIRED E-JOURNALS AS MENTIONED IN APPROVAL PROCESS HANDBOOK 2019-2020.

No

Computational Facility

Sr. No	Legal System Software	Legal Application Software	Internet Bandwidth in Mbps	Internet Contention Ratio	PCs/Laptop exclusively available to students	PCs/Laptop available in Administrative Office	No. of PCs/Laptop available in Library	No. of PCs/Laptop in language lab	PCs/Laptop available to Faculty Members	Printers available to student
1	3	20	16	1:2	80	5	10	25	5	7

Hostel Facility

Data not entered by Institute

Operational Funds

Data not entered by Institute

Financial Details(in Rs)

Funds/ Grants from Central Government	0	Funds/ Grants from UGC	0
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Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Application Report - Part 1



Application Status: **Submitted**
 Application Sub-Status: **Payment Not Applicable**

Report Generated on :-25/02/2019

Funds/ Grants from Student Fees	2900000	Funds/ Grants from Donations	0
Funds/ Grants from State Government	0	Funds/ Grants from Other Bodies	0
Funds/ Grants raised from Other Sources/ Internal Revenue	0	Salary to the Teaching Staff	0
Remuneration to Visiting/Guest Faculty	900000	Salary to Non-teaching Staff:	500000
Library (Investments)	200000	Equipment (Investments)	2500000
Building Maintenance Expenses	500000	Other Expenditure (if any)	500000

Company/Industry Details

Are you a Company/Industry wishing to set up a new Institute?:		No	
Type of Company/Industry:	NA	Is the company having Minimum 100 Cr Turnover for the last 3 years? (Attach supporting documents):	NA
Company/Industry PAN No.:	NA	Company/Industry TAN No.:	NA
Company/Industry Registered Address:	NA	Company/Industry Year of Registration:	NA

Ombudsman/Grievance Details

Grievance Committee Appointment	Yes	OMBUDSMAN Appointment	Yes
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Ombudsman Appointment/Grievance Committee Details

Data not entered by Institute

Anti-Ragging Related Details Provided by the Institute

1	Constitution of Anti-Ragging Committee	Yes
2	Constitution of Anti-Ragging Squad	Yes
3	Undertaking obtained from all Students	Yes
4	Appointment of Counselors	Yes
5	Undertaking obtained from parents of all the students	Yes
6	Undertaking obtained from students staying in Hostel	No Hostel
7	Undertaking obtained from parents of students staying in Hostel	No Hostel

Anti-Ragging Committee/Squad Details

Data not entered by Institute

Renewable Energy Related Details/Conservation of Energy Details

Sr. No.	Particulars	Details Provided by Institute
1	Total land available (in Sqm.)	24281
2	No. of buildings with roof tops	4
3	Annual electricity consumption (No. of units) during previous financial year	25696
4	Electricity Bill-Average rate per unit paid during previous financial year (Rs. / unit) & No. of units used	11
5	Renewable Energy, if any, used at present	No
6	Land available for placing solar photovoltaic panels (in Sqm.)	800
7	Total approximate roof- top area available for placing solar photovoltaic panel (in Sqm.)	1600
8	Whether a policy has been adopted to use only LED lamps ?	Yes
9	Remarks	Data Not Provided by the Institute

Other Facilities

All Weather Approach (Motorized Road)	Yes	Backup Electric Supply	Yes
Barrier free Environment	Yes	CCTV Security	Yes
ERP Software	No	Electric Supply	Yes
General Insurance	Yes	Group Insurance	No
Institution Web Site	Yes	Insurance for Students	Yes
Internal Quality Assurance Cell	No	Fire and Safety Certificate	Yes
Media Cell	Yes	Backup Electric Supply	Yes
Medical & Counseling facilities	Yes	Notice Boards	Yes
Public Announcement System	Yes	Potable Water Supply	Yes
Post & Banking/ATM	No	Projectors in Classrooms	Yes
Sewage Disposal System	Yes	Staff Quarters	No
Sports facilities	Yes	Auditorium	No
Intellectual Property Right Cell	Yes	Innovation Cell/Club	Yes
Telephone & FAX	No	Transport Facility	Yes
Vehicle Parking Facility	Yes	First Aid Facility	Yes
Rain Water Harvesting	Yes	Solar Power Systems	No

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Application Report - Part 1



Application Status: **Submitted**
 Application Sub-Status: **Payment Not Applicable**

Report Generated on :-25/02/2019

Appointment Of Student Counselor	Yes	Establishment Of Anti Ragging Committee	Yes
Establishment Of Committee For SC/ST	Yes	Provision to watch MOOCS Courses through Swayam	Yes
Implementation of Unnat Bharath Abhiyan:	No	Institution-Industry Cell:	Yes
Implementation of examination reforms	Yes	Implementation of Startup Policy	Yes
Implementation of mandatory Internship policy for students	Yes	Implementation of teacher training policy	Yes
Participation in the National Innovation Ranking	No	Group Accident Policy to be provided for the employees	No
Stand Alone Language Laboratory (Minimum 25 PCs/Laptop up to total intake of 1000.Further additional 25 PCs/Laptop per intake of 1000):			Yes
Safety Provisions including fire and other calamities			Yes
Establishment of Internal Complaint Committee (ICC) Committee As per section 4 of Sexual Harassment of Women at Workplace(Prevention, Prohibition and Redressal) Act, 2013			Yes
Establishment of Grievance Redressal Committee in the Institute and Appointment of OMBUDSMAN by the University			Yes
Digital Payment for all Financial Transactions as per MHRD Directives			Yes
Compliance of the National Academic Depository(NAD) as per MHRD Directives			Yes
Display Board within the premises as well as in the Website of the Institution Indicating the Feedback Facility of Students and Faculty Available in the AICTE Web Portal			Yes
Implementing Food Safety and Standard Act,2006 in the Institution			Yes
Implementation of Schemes Announced by MHRD			Yes
Offering of Skill Development Courses Approved by the Council			No
Participation in the National Institutional Ranking Framework(NIRF)			No
Fabrication Facility Laboratory(FABLAB) Tinkering Laboratory/Innovation Laboratory			No
Waste Management and Environment Improvement Measures to Ensure a Sustainable Green Campus			Yes
Copies of AICTE Approvals (LOA and EOA of subsequent years)obtained since Inception of Institution till date shall be placed in the Website of the Institution			Yes
Applied for Membership of National Digital Library			Yes
Establishment of Online Grievance Rederssal Mechanism			Yes
Whether the institution has implemented Safety and Security measures in the Campus?			Yes
Availability of quality sanitary napkins through sanitary napkin vending machines and ensuring safe and environment friendly disposal of used sanitary napkin through sanitary napkin incinerator			No
In the Class Rooms available, at least ONE shall be a Smart Class Room per Department			Yes
Training and Placement Cell with budget allocation proof of 1% of the total Institutional budget			No
Whether your Institution has introduced online Aadhar linked Biometric attendance for regular faculty members?			Yes
Display of Course(s) and "Approved Intake" in the Institution at the entrance of the Institution. Course(s) taken through duly recognized MOOCs shall be used as Supplementary Course(s)			Yes
Efforts to encourage Final Year students to appear GATE examination			Yes
Display of information submitted to AICTE (including the accreditation status and Board of Governors) along with mandatory disclosures in the Web site of the Institution			Yes



DECLARATION
BY THE PRINCIPAL/DIRECTOR/REGISTRAR OF THE INSTITUTE/UNIVERSITY DEPARTMENT

I, as the Head of the Institution, hereby declare that:

- a) I have carefully gone through the AICTE Regulations Notification dated on 30th November, 2016, published in the Gazette of India - Extraordinary Part III, Section- 4 and its amendment 05th December 2017 also the various provisions mentioned in the Approval Process Hand Book 2019-20.
- b) I am fully aware of the data uploaded by me in respect of my institute on the web portal.
- c) I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once uploaded on the web portal.
- d) I am also aware that application for seeking Extension of Approval(EOA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under PIO/FN/Gulf quota Approval status/OCI, NRI, Change of name, and Conversion of women institute into Co-ed institute and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Hand Book 2019-20.
- e) I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my institute on the portal.
- f) I am also aware that Institute is eligible for grant of Extension of Approval to the Existing Institutions, Extended EoA(if Applicable as per APH 2019-20), Increase in Intake/ Additional Course(s), only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Hand Book 2019-20.

Signature of Principal/Director/Registrar

Name :

Seal/Stamp of the Institute/University Department